**Request for proposal to tear off and replace roof**

**Start Date:** 10/18/2023

**Close Date:** 11/20/2023

Conway Township is requesting proposals to tear off and replace the roof at the Conway Township Hall. Also close up open gables at east and west ends of the building and provide adequate siding materials.

Location is 8015 N Fowlerville Rd, Fowlerville, MI 48836

**Scope of Work**

Bids for re-roofing and closing of open gables of Conway Township Hall shall conform to this spec sheet. Any additions, added suggestions, or work you may feel needs to be performed must be on a separate line-item addendum with adjoining costs.

Tear out and re-frame existing gable vents on the east and west side of the building. Re-side as needed with siding to match as close as possible to existing trim color of the building. Color choice to be approved by the Township Board.

The contractor shall inspect and replace any existing flashing and provide adequate roof ventilation.

All work being performed must meet State and Local codes and must meet manufactured specs of material being used. Spec sheets must be supplied to Township before work is started. All color choices to be approved by the Township Board.

Contractor must submit an hourly rate for any extras that may occur in the process of the re-roof of said Hall.

All material, labor and supplies needed to perform this work including all permits, dumpsters and removal of any debris are to be done and supplied by the contractor.

The contractor must do a magmatic sweep and a broom sweep where applicable of the grounds after installation is complete.

The contractor who is awarded the project must supply the Township with an Insurance Liability Certificate and a W-9 Form.

Contractor must employ all state and local safety standards.

Option 1:

Supply a 40-year dimensional shingle installation of product over existing shingle without replacing drip edge or any trim pieces.

Option 2:

Supply a 40-year dimensional shingle and tear off existing shingles down to plywood. Replace drip edge and re-shingle roof.

Option 3:

Install 24-gauge corrugated metal roof over existing shingles, trim out gable ends as needed to complete installation.

Option 4:

Removal of existing shingles, install 24-gauge corrugated metal roof, trim out gable ends as needed to complete installation.

**Rights Reserved by the Township**

The right is reserved by the Township Board to reject any and all bids, to award the Contract to other than the low bidder, to waive irregularities and/or formalities, and in general, to make award in any manner deemed by it, in its sole discretion, to be in the best interest of the Township.

**Deadlines**  
**Submission of RFP: Monday November 20,2023 by 3:00 PM via sealed bid.  
Completion of all work under the contract to be completed as soon as possible. Please supply a completion date if awarded contract by November 22, 2023 by 3:00 PM.**

**Bids will be opened at the regular township board meeting on Tuesday, November 21, 2023.**

**Further Information**  
For further information, please contact:  
**Bill Grubb  
Conway Township Supervisor**

supervisor@conwaymi.gov